

Carol J. Bollinger

Fort Worth, TX 76132

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## EDUCATIONAL BACKGROUND

<b>EDUCATION ADMINISTRATION CERTIFICATION:</b>	Texas Christian University Principal Certification Effective 9-30-2000
<b>MASTER OF SCIENCE IN EDUCATION:</b>	Ouachita Baptist University Secondary Education Physical Education Completed August 11, 1972
<b>BACHELOR OF SCIENCE IN EDUCATION:</b>	Ouachita Baptist University Health, Physical Education & Recreation Completed May 8, 1971
<b>ASSOCIATE OF ARTS:</b>	Temple Junior College Complete May 29, 1969

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## PROFESSIONAL EXPERIENCE

**Field Specialist with LiiNK Project**, Texas Christian University project working with schools on recess and character development in K-6 children. Spring, 2013-present.

**Oil and Gas Land Management**. Research and leasing of Mineral and royalty properties in Texas, June, 2001-October, 2012.

**Director of Teacher Certification**, Texas Christian University, College of Education, Fort Worth, TX, Sept, 1999 to 2001.

**Instructor and Academic Adviser**, Iowa State University, Physical Education classes and teacher education activity classes, supervisor for student teachers, directed orientation for incoming freshmen/transfer students, August, 1997 to June 30, 1999.

**Teacher and Coach**, Elsie High School, Alief I.S.D., Health 9-12, Varsity Coach-Cross Country and Track and Field, August, 1994-June, 1996.

**Teacher and Coach**, Langham Creek High School, Cypress-Fairbanks I.S.D., Physical Education 9-12, Varsity Coach-Cross Country and Track and Field, July, 1991-June, 1994. Assistant coach of Basketball and Track and Field, August, 1988-June, 1991.

**Oil and Gas Land Management**, Exxon Corp, and other companies, Research and leasing of Mineral and royalty properties in Texas and Missouri, June, 1981-June, 1988.

**Teacher and Coach**, La Porte High School, La Porte I.S.D., Physical Education 9-12, Varsity coach-Basketball, Assistant Coach-Track and Field, July, 1980-June, 1981.

**Teacher and Coach**, Deer Park High School, Deer Park I.S.D., Physical Education and Health 10-12, Varsity coach-Basketball, August, 1978-June, 1980.

**Teacher and Coach**, Clear Creek H.S., Clear Creek I.S.D., Health and Physical Education 9-12, Varsity Coach-Cross Country, Track and Field, Assistant coach-Basketball, August, 1975-June, 1978.

**Teacher and Coach**, Pearsall Junior High, Pearsall I.S.D., Physical Education and coach of boys and girls Tennis, March, 1975-May, 1975.

**Tennis Instructor and Tournament Player**, Burns Park Tennis Center, North Little Rock, Arkansas, June, 1974-March, 1975.

**Teacher and Coach**, Jack C. Hays High School, Hays C.S.D., Physical Education and Girls Coach of Basketball, Volleyball (Varsity and Junior Varsity), and boys and girls Tennis, September, 1972-June, 1974.

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## EXTRACURRICULAR ACHIEVEMENTS

Most Valuable Player, Amateur Athletic Union National Women's Basketball Tournament, March, 1972.

Pan-American Games, United States Women's Basketball Team, Silver Medal, August 1971. World Games, Basketball, Sao Paulo, Brazil, June 1970.

All-American Basketball Team, Amateur Athletic Union National Tournaments, 1969, 1970, 1971. Runner-Up, Rookie of the Year, 1968.

Conference Singles Champion (Tennis), Arkansas, 1970, 1971.

Conference Singles Champion (Tennis), Texas Junior Colleges, 1968, 1969.

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## POST-GRADUATE EDUCATION

Education Administration Certification completed (9 hrs.), Texas Christian University, Spring, 2000-Summer, 2000.

Education Administration (16 hrs.), Iowa State University, Fall, 1997-Fall, 1998.

Physiology of Exercise, Spring, 1997.

Health: Peak Performance, University of Houston-Clear Lake, Summer, 1994. EPSY: Individual Differences in Motivation, University of Houston, Fall, 1992. Health: Crisis Intervention, University of Houston-Clear Lake, Spring, 1979. Health: Adult Fitness, University of Houston-Clear Lake, Spring, 1979.

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## JOB-RELATED RESPONSIBILITIES/ACTIVITIES

### **The LiiNK Project:**

- Field supervision of undergraduate and graduate students ➤ Observations of K-6 students in classroom and recess
- Leadership input

### **Texas Christian University:**

- Certification of Teachers through the State Board for Educator Certification.
- Orientation for new students and transfer students: School of Education.
- Preparation of Deficiency Plans and Certification Plans for post-baccalaureate students seeking teacher certification.
- Maintain database of current applicants to Teacher Education Program; notify students of status regarding applications; re-evaluation of status each semester.
- Complete reports as required by NCATE and TCU.
- Communicate changes in SBEC requirements as they arise, to faculty.
- Communicate with students, parents, and prospective students regarding requirements for graduation, certification, and any other education-related inquiries as they arise.
- Maintain database for TASP, ACT, SAT and ExCET scores as they are reported to this office.

### **Iowa State University:**

- Management of 250+ student schedules and long term plans for graduation.
- Letters of recommendation for students applying for various scholarships.
- Update orientation packet to better prepare undergraduate students; revise forms used in the advising office.
- Assist in planning four-year plans in Exercise Science, Sport Management, Athletic Training, Teacher Preparation (7-12 & K-12).
- Supervise student teachers in physical education.
- Create a database for teacher preparation students and athletic training students regarding the

collection of evaluations, completion of required course work, and application to teacher program.

➤ Evaluate student athlete course work regarding completion percentage as required by the NCAA.

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### **JOB-RELATED SKILLS**

Computer Education: Introduction and Computing, AmiPro/Lotus: Word Processing, Frames and Graphics, Charts and Tables, Langham Creek H.S.

Windows95, 1994-1996, PeopleSoft 101, 201. Word Access, Fall 2000, FileMaker Pro, Fall 2000, Texas Christian University.

IBM and MAC-proficient.

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### **WORKSHOPS ATTENDED**

State Board for Educator Certification Conferences, Texas. Fall 2000 to present.

Principal's Academy, Texas Christian University, Spring, 2000.

"Making the Financial Aid Connection Mini Conference, Iowa State University. February, 1998.

Association for the Advancement of Applied Sport Psychology, (AAASP), Williamsburg, VA. October 1996.

"Using Technology in Health Education, Arrested Emotional Development, Instructional Model: Multiple Intelligence, Alief I.S.D. June, 1995.

Association for the Advancement of Applied Sport Psychology (AAASP), University of Houston. October, 1993.

NSC Track and Field Workshop, Blaine, Minnesota. July, 1990.